

2020-0113B

**RESOLUTION NO. 1 2020
A RESOLUTION AMENDING CHAPTER 4,
CITY ADMINISTRATION, ARTICLE 2
TO INCLUDE SECTION 4-16
RELATING TO CIVIL PROCESS SERVICE ADMINISTRATION FEE**

WHEREAS, there are occasions when the Attica Police Department is requested to serve as a civil process server;

WHEREAS, the Attica Police Department incurs internal costs serving as a civil process server; and

WHEREAS, the Common Council for the City of Attica has determined that an administrative fee of \$20.00 should be established for the Attica Police Department to serve as a civil process server.

NOW, THEREFORE, BE IT RESOLVED that Chapter 4, Article 2 of the Attica City Code, is hereby amended to include Section 4-16 as follows:

Sec. 4-16 Civil Process Service Administrative Fee

The Attica Police Department shall impose an administrative fee of \$20.00 for each civil process service request made to the Department.

The administrative fee shall be paid to the Attica Police Department and deposited into the POLICE CONTINUING EDUCATION FUND fund.

PASSED AND ADOPTED this 13 day of January 2020 by a vote of 4 for and 0 against.

[Signature]
Sponsoring Council Member

[Signature]
Duane Roderick, Mayor

ATTEST:
[Signature]
Joanne R. Broadwater Clerk-Treasurer

ATTEST:
[Signature]
Joanne R. Broadwater, Clerk-Treasurer